

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, DECEMBER 19, 2011 AT 7:00 P.M.
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At *7:05 p.m.* *Ms. Larson* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report and out of district placements.*

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Mrs. Kulwin* and approved by a vote of 4-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting reconvened at *7:40 p.m.*

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, May 19, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at **7:41p.m.**

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	_____	_____x_____
Tanya Coke	_____x_____	_____
Robin Kulwin	_____x_____	_____
Leslie Larson	_____x_____	_____
Shelly Lombard	_____x_____	_____
Norman Rosenblum	_____x_____	_____
Deborah Wilson	_____x_____	_____
Staff Members	_____10_____	
Members of the Public	_____30_____	
Members of the Press	_____1_____	

G. MINUTES

Mr. Rosenblum moved to approve the following minutes:

1. Public Board meeting held on Monday, November 21, 2011
2. Public Board Meeting held on Monday, December 5, 2011

Seconded by **Ms. Larson** and approved by a vote of 6-0 with 0 abstentions.

H. SUPERINTENDENT'S REPORT

Dr. Alvarez stated that the Tri-State Consortium visit was conducted. For three days 20 delegates from high performing school districts reviewed Montclair's reading and writing program. They shadowed students, met with teachers, and spoke with administrators. At the end of the visit, they gave Montclair a good report with some recommendations. Dr. Alvarez indicated that there will be a final report in about six weeks and it will be made public at the Board meeting as well as posted on the districts' website.

Dr. Alvarez stated the Quest Charter school submitted their 5th application and hopes that it will be denied. He added that if approved it would result in a loss of \$2.3 million in funds for Montclair School District.

Dr. Alvarez acknowledged that the Civics and Government Institute at the High School received the Montclair National Association for the Advancement of Colored People (NAACP) 2011 Community Service Award in recognition of CGI's contribution to the community. The award was presented at the Annual Thurgood Marshall Freedom Fund dinner on December 2.

Dr. Alvarez announced that the Montclair Fund for Educational Excellence (MFEE) finished its' Fall grant cycle and they are awarding approximately \$90,000 to the school district in terms of school level grants and teacher innovative projects.

Dr. Alvarez stated that the district has had an incredible athletic season. The Mounties made it to the State Finals. The Boys Soccer team with Coach Jack Webber finished with a record of 11 and 8. The team lost in the second round of the New Jersey State Interscholastic Athletic Association (NJ SIAA) State Tournament. The Girls Soccer team with Coach Chris Johnson finished with a record of 22; 1-in-1. They were Section Champions, Essex County Champions, NJSIAA Sectional Champions and Group 4 Semi-Finalist. The Field Hockey team ended the season with a 12; 7-1 record. They finished second in the Essex and Union League, and were Essex County Finalists and NJSIAA Sectional Finalists. A number of athletes from the Boys and Girls Cross Country teams qualified for the State competition and competed in individual State Sectional Meets. In Gymnastics, three girls qualified for State Individual competitions. The Cheerleaders took 3rd place in the *Cheer for the Cure* competition at Bloomfield High School.

Dr. Alvarez reported that Khalif Herbin, Star Quarterback was the Star-Ledger's Offensive Player of the Year and made first team All-State and Julian Pinnix-Odrick made All State and First Team All-State. In Girls Soccer Erika Joab Star-Ledger Soccer Player of the year Essex County First Team All-State and Mary Pitts also First Team All-State

1. Enrollment Report

Dr. Felice Harrison presented information to the Board about the enrollment report.

2. Submission of Revised Curriculum for Adoption 2011

Dr. Hoover presented information to the Board about the revised curriculum. He presented the Board with an Addendum to the curriculum in preparation for QSAC.

3. Quality Single Accountability Continuum

Dr. Alvarez presented information to the Board about QSAC which is a State monitoring process that has recently been changed. He stated that they visit the district every three years and this year it is being done differently. There are two parts to this process. There are statements of assurances that the Board President and Superintendent signs stating that certain things have in fact happened. The second piece has a performance review that shows how business is conducted across five strands: instruction, fiscal management, governance, personnel and operations. The District grades itself and the State tells agrees or disagrees with the Districts' grading. There are certain numbers assigned to each category.

Dr. Alvarez requested the Board to accept the report as presented so that the performance reviews and statements of assurance can be submitted to the New Jersey State Department of Education.

I. BOARD OF EDUCATION REPORTS

1. Second Reading of the following Revised Board Policy

P-6145.7 Social Events/Meetings

1. Committee Reports

a. Budget Committee

Mrs. Lombard stated that the budget working group met with Mrs. Sullivan on Friday to work on management tools that can be used to better manage the budget process. She stated that the \$11 million number is misleading. She clarified that of the \$11 million, \$2 million is reserved as required by the State for emergencies. It is a maximum of 2% of the District's budget. She added that \$3 million was already allocated and budgeted for and used in the current 2011-2012 school year. The \$5.7 million was unexpected however it is only about \$2 million more than usual.

Mrs. Lombard stated that there will be a new working group to work on food services. The district has a new food service provider this year. She stated that there have been improvements in the quality of the food. Parents have continued to ask for healthier food. The idea of having this working group is to explore options which may result in an increase in costs of lunch or something that would involve more money by the Board. She added that the Board subsidized the lunch program by \$100,000 two years ago. Mrs. Sullivan fixed that last year and the Board is not anxious to get back into that situation again. Mrs. Lombard is asking the committee to look at the situation to see if there is broad support for healthier food, and what parents are willing to pay.

b. Communications Committee

None.

c. Curriculum Committee

Ms. Larson stated that the Curriculum Committee met on Wednesday, December 14 where they discussed the following updates and issues:

- Progress report on the Small Learning communities at Montclair High School-Activities are underway which will allow students to select introductory courses in both the STEM and Entrepreneurial Small Learning Academies
- Development of 23 revised Curriculum Guides
- NJ QSAC Performance Review due on January 9, 2012. An on-site visit by members of NJ Department of Education will occur on February 24, 2012.

- Preliminary results of the Tri-State visit focused on protocols, practices, and implementation of the District-Wide Writing Program was shared with committee members
 - The mentoring process used within the Montclair Public Schools was reviewed. Follow-up discussions will occur over the next several weeks
- d. Facilities and Enrollment Advisory Committee
None.
- e. Personnel Committee
None.
- f. Special Needs Committee

Mr. Rosenblum stated that the Special Needs Committee met via phone conference and discussed matters regarding the Out-of-District placements and agreed that they should be approved by the Board. They also discussed vocational instruction at the high school specifically for children with disabilities.

J. COMMENTS

1. PTA

None.

2. MEA

Gayle Shephard, President of the MEA stated that the MEA enjoyed *Spirit Day* in the District. Ms. Shephard stated that she was privileged with an invitation to sit in on the consultancy portion of the Tri-State Consortiums' visit. She stated that she was touched by some of the comments they made.

Ms. Shephard announced that on December 15, the MEA celebrated the first annual *Wrap and Roll* it was well attended. She thanked everyone for making this event a true success.

K. COMMENTS FROM THE PUBLIC – AGENDA ITEMS AND NON-AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

L. GENERAL RESOLUTIONS

Ms. Larson moved to approve the following resolutions:

1. Resolution Re: Adoption of the Revised Board Policy -6145.7 Social Events/Meetings

WHEREAS, The board of education must determine and approve the policies necessary to guide the decision-making process governing all activities of the schools. and

WHEREAS, It must revise its policies as necessary so that they conform to changes in state code or law:

BE IT RESOLVED; that the Montclair Board of Education hereby approves those changes to policy 6145.7.

2. Resolution re: Approval of Job Descriptions

WHEREAS, The approval of District job descriptions is required by the state accountability system QSAC, therefore;

BE IT RESOLVED; that the Montclair Board of Education reaffirms and approves the job descriptions as provided by the administration for employees in the district.

3. Resolution re: Approval of the Addendum to the District Curriculum for Mathematics, Science/STEM, and World Language

WHEREAS, The recommended curriculum addendum has been developed by the staff of the Montclair School District, and is aligned with the New Jersey Core Curriculum Content Standards for Science and World Language, 2009, or the Common Core State Standards for Mathematics, 2009

WHEREAS, Title 18A (N.J.S.A. 18A:4-25) requires New Jersey Boards of Education to adopt courses of study for children between the ages of 5 and 20, and

WHEREAS, This curriculum addendum is developmentally appropriate, inclusive and challenging.

NOW, THEREFORE, BE IT RESOLVED, that the Montclair Board of Education approve the adoption of the following:

<p>Mathematics K-2, aligned to the Common Core State Standards Science K-2 – aligned to the 2009 NJCCCS Science 3-5 – aligned to the 2009 NJCCCS Science 6-8 – aligned to the 2009 NJCCCS Biology - aligned to the 2009 NJCCCS Biology Honors - aligned to the 2009 NJCCCS Chemistry - aligned to the 2009 NJCCCS Chemistry Honors - aligned to the 2009 NJCCCS AP Chemistry - aligned to the 2009 NJCCCS & College Board requirements Physics - aligned to the 2009 NJCCCS Physics Honors - aligned to the 2009 NJCCCS AP Physics B - aligned to the 2009 NJCCCS & College Board requirements AP Physics C Part I - aligned to the 2009 NJCCCS & College Board requirements STEM Bioethical Issues - aligned to the 2009 NJCCCS STEM Biomedical Ethics - aligned to the 2009 NJCCCS STEM Forensics - aligned to the 2009 NJCCCS STEM Med Bio I & II - aligned to the 2009 NJCCCS STEM Survey Course Grade 9 - aligned to the 2009 NJCCCS Animation Architecture Medical Biology Robotics & Engineering</p>

Mandarin I 9-12 - aligned to the 2009 NJCCCS
Mandarin II 9-12 - aligned to the 2009 NJCCCS

4. Resolution re: Approval of the Revised School Field Trips

WHEREAS, The new jersey department of education accountability regualtions require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
Various Fridays	Renaissance	8	Stulbaum	Ruthies Pizzeria, Chestnut St. Mtc.	\$5	Incentive/reward for student effort and achievement
1-27-12	Renaissance	6-8	Garzon	New Victory Theater, NYC		Drama Class will see "Withering Heights" to study many acting practices
12-20-11	Renaissance	8	Stulbaum	Newark Day Child Dev. Ctr	0	Annual field trip to deliver toys from the school toy drive
2-17-12	Renaissance	6	Susswein	Liberty Science Ctr	\$20	The Science Ctr will extend classroom activities into off site Kinesthetic Learning
5-4-12	Renaissance	7	Garzon	Paz Amices Theaters, Budd Lake	\$16	Romeo and Juliet supplement play
1-10-12	Renaissance	6-8	Smith	Union Community College, Cranford	0	Regional Meet-Science Olympiad
2-24-12	Mt. Hebron	6	Persad	Newark Museum	\$15	The museums program Generation Fit provide structured classroom time and hands on exhibits that follow the 6 th grade core curriculum standards

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
1-12-12	Mt. Hebron	6-8	LaStella	NJIT, Newark	0	Regional Science Competition
1-26-12	Mt. Hebron	7-8	Belsky	Museum of Natural History, NY	\$25	Coordinating with Social Studies & Science curriculums.
12-23-11	Mt. Hebron	6-8	Gandhi	Bellevue Theater	\$8	Students will view the movie and then analyze the themes shown throughout.
3-31-12 and 4-1-12	MHS	9-12	Petrigliano	Mt Olive School District, Flanders	\$25	To participate in the FRC Robotics Competition
3-10-12 and 3-11-12	MHS	9-12	Petrigliano	Rutgers University, New Brunswick	\$25	To participate in the FRC Robotics Competition
1-7-12	MHS	9-12	Petrigliano	NJIT	\$20	To attend the 1 st sponsored kick off for the 2012 FRC Robotics season
12-22-12	MHS	9-12	Nesbitt	IHOP, Bloomfield	0	To accept transition and change in routine, to increase behavioral control
1-10-12	MHS	9-12	Schnitzer	Middlesex County College, Edison	\$25	Competition with other students using concepts and knowledge learned in marketing
1-7-12	MHS	9-12	Orso	Camden Community College, Blackwood	0	Competition in regional NJ Science Olympiad
2-16-12	MHS	11-12	Wasko	Indian Point Power Plant, Buchanan, NY	0	Investigation of alternative energy sources as per AP curriculum

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
4-12-12	MHS	12-12	Wasko	Turtle Back Zoo West Orange	\$6	Conservation & species protection program as per AP curriculum
12-17-11	MHS	9-12	Altunkaya	Livingston HS	0	To compete in FTC qualifier #3 in order to qualify for the NJ tournament
12-8-11	MHS	9-10	Weber	Rutgers University, New Brunswick	0	Presentation on European Union by Euro Challenge
6-5-12 and 6-6-12	Glenfield	7	Etter	Plymouth, Boston, MA	\$250	Academic Enrichment & RWY
6-7-21	Glenfield	7-8	Dominick	Foxwoods Theater, NYC	\$200	Read Your Way trip
3-14-12 to 3-15-12	Glenfield	8	McCarthy	Gettysburg National Military Pk, PA	\$210	This trip provides students with insights into the war's most important battle and Presidents Lincoln's historic speech.
12-22-11	Glenfield	6	Pruksarnukul	Clary Anderson Arena	\$12	Socialization and RYW incentive trip
1-27-12	Glenfield	6	Gill	Palisades Mall	\$70	Read Your Way
1-15-12	Glenfield	6-8	Ward	Bullock School	0	Jazz band will perform for MLK program
12-21-11	Bradford	K	Cahill	Valley Road sightseeing	\$10	In this trip the students will look at the reflections in the shop windows, the shadows caused by ordinary street structures and possible rainbows.

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
1-24-12	Bradford	K	Cahill	Buehler Challenger & Science, Paramus, NJ	\$15	This is part of our study of rockets and space.
12-2-11 & 12-7-11 & 12-9-11	Watchung	5	Thorp	MSU	\$5	To explore the integration of math, art, and technology through a visit to George Segal Gallery and Broadcast station.
1-11-12	Watchung	5	Arnold	Buehler Challenger Space Center		Culminating activity for the study of the Solar System and the moon in particular
1-5-12	Mt. Hebron	6-8	Morra	MSU	0	Present at Classroom Reset Conference

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

M. BUSINESS

1. Resolution re: Monthly Budget Reports and Bills and Claims

Mrs. Kulwin moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C.6A:23-2.11³, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2-11(c)4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of December, 2011 in the amount of \$3,149,922.41, Supplemental Bills and Claims list for the month of November, 2011 in the amount of \$ 860,403.57, and the attached Appropriation Adjustments for the month of November, 2011 in the amount of \$205,423.78

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the month of December, 2011 in the amount of \$10,254,849.00,

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the month of November, 2011, the Secretary's Report for the month of November, 2011 and the Treasurer's Report for the month of October, 2011.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

2. Resolutions

Mrs. Kulwin moved to approve the following resolutions:

- a. Resolution re: Approval of Amended 403(b) Plan with Lincoln National

WHEREAS, on December 15, 2008, the Montclair Board of Education approved the current 403B plan with Lincoln Financial, and

WHEREAS, IRS regulations require that the plan be revised and updated periodically,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the amended 403(b) Plan attached.

- b. Resolution re: Approval of the Montclair Adult School 2011-2012 School Year Spring List of Classes

WHEREAS, the Montclair Board of Education has traditionally entered into a special rental agreement with the Montclair Adult School, and

WHEREAS, the Montclair Adult School is a self-contained component of the Montclair Board of Education, and

WHEREAS, the Adult School is insured under the Board's liability insurance, and

WHEREAS, attached is a list of classes that will be offered in the Spring of the 2011-2012 school year, on and off school premises,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the attached list of classes that will be offered by the Adult School in the Spring of the 2011-2012 school year.

- c. Resolution re: Amend NJSBAIG ByLaws

WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011, in accordance with Article IX(C) of the current NJSBAIG Bylaws, and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts, and

WHEREAS, the Montclair School District is a member district, and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached proposed amendments to the NJSBAIG Bylaws.

- d. Resolution re: Revised Contract with Therapy Source to Provide Occupational and Physical Therapy Services

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement ...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of services to recruit, manage, and compensate independent contractors for therapy services, and

WHEREAS, Therapy Services will provide the following services for a period of one year September 2011 through June 2012:

\$93.00 per hour for speech, occupational and physical therapists

\$107.00 per hour plus travel time for speech, occupational and physical therapists servicing homecare, special meetings or limited patient cases that are consistently, as determined by Therapy Source, less than or equal to two hours of session service (minimum of one hour of service time is charge)

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District approves the contract with Therapy Source.

- e. Resolution re: Parental contract for Student Transportation 2011-2012 School Year-Student #011463

WHEREAS, the Montclair Board of Education is desirous of having the parent/legal guardian transport their child to and from Chapel Hill Academy, Lincoln Park, New Jersey, and

WHEREAS, if the parent/legal guardian fully performs the services required by this contract, the Montclair Board of Education shall pay the parent/legal guardian \$3,960.00 to transport said child,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does approve the Parent Contract for such transportation.

- f. Resolution re: Rejection of Proposals for Local Government Energy Audit

WHEREAS, the Montclair Board of Education approved an application to participate in the Local Government Energy Audit Program, and

WHEREAS, the Board had solicited proposals from the five firms prequalified by the State of New Jersey, and

WHEREAS, the Energy Committee reviewed the proposals and recommended that the Board not conduct the audit because it would generate information that was similar to an audit already performed by the District,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approved the rejection of all proposals.

- g. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL/ DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Theatre Day for Teachers	Rick Kitts Tom Lupfer	Glenfield Glenfield	\$120.00 \$120.00	Speakers and workshops cover production design, acting, directing, choreography and best practices in the classroom. All are vital to teaching dance, acting and production.	Montclair State University
Institute on Literacy Coaching and Whole School Reading Reform (Teachers College)	Robin Alvarado Nami Kuwabara	Bullock Bullock	\$750.00 \$750.00	To strengthen understanding of using performance assessments to raise the level of comprehension and rigor in reading. This institute will provide me with the tools to support staff development in reading.	Columbia University, NY, NY

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____

Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Contract Awards

Mrs. Kulwin moved to approve the following resolutions:

- a. Resolution re: Award of Three (3) Temporary Quoted Contracts to Eagle Rock Bus company for Unanticipated In-District Transportation for Special Needs, and Temporarily Displaced Students to and from School for the 2011-2012 School Year

Topic: New Jersey Administrative Code 6A:27-9.12 states that quotations may be sought after the opening of school for unanticipated transportation services.

Background Information: In accordance with Public School Contract Law, temporary transportation quotes were solicited for Special Needs Pupils in accordance with their I.E.P. and a Montclair resident temporarily displaced pupil attending a district school. Requests for temporary quotes were solicited by a minimum of three bus companies and awarded to the bus company who provided the lowest quote. Eagle Rock Bus company provided the lowest quote for all three temporary bus routes.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards the following temporary contracts to Eagle Rock Bus Company. Attached is a quote tabulation for the contract period from September 1, 2011, through June 30, 2012, in the total estimated amount of \$30,460.00.

Eagle Rock Bus Company	Route ENE1	10,260.00
Eagle Rock Bus Company	Route ERN1	2,740.00
Eagle Rock Bus Company	Route TBNS	17,460.00

- b. Resolution re: Award of Sale of 1974 Ford Back Hoe Tractor

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on December 7, 2011, for the Sale of a 1974 Ford Back Hoe Tractor. Five (5) companies received copies of the bid sheet and four (4) bids were received. Results of the bids are shown on Attachment A,

NOW, THEREFORE, BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a 1974 Ford Back Hoe Tractor to Jersey One Auto, 495 Tonnelle Avenue, Jersey City, New Jersey, 07307, in the amount of \$2,711.50.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

4. Change Orders

Mrs. Kulwin moved to approve the following resolutions:

- a. Resolution re: Approval of Change Order #1 for Roof and Cupola Replacement at Edgemont School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 14, 2011, for Roof & Cupola Replacement at Edgemont School. The contract was awarded to RVT Construction, Inc., 90 Dayton Avenue, Suite 210, Passaic, New Jersey, 07055, in the total amount of \$163,257.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$3,390.00 as follows:

Installation of roofs and chimney drip edges	\$3,950.00
Credit for unused roof tearoff allowance:	
Allowance 300 square ft. Actual replacement 76 sq ft	(\$560.00)
Credit: 224 sq ft x \$2.50 sq ft	
Total Amount of this change order:	\$3,390.00

- b. Resolution re: Approval of Change Order #2 for Roof and Masonry Waterproofing at Mt. Hebron School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 23, 2010, for Roof & Masonry Waterproofing at Mt. Hebron School. The contract was awarded to Gen II Contracting Company, Inc., 395A Millstone Road, Clarksburg, New Jersey, 08510, in the total amount of \$246,630 (Base Bid of \$296,630 less Alternate 1 of \$50,000).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #2 in the credit amount of \$2,456.60 as follows:

The Contract is changed as follows:

Adjustment to final payment for back charges by the Owner for custodial cleanup, painting, and overtime (\$2,456.60)

Total Amount of this change order: **(\$2,456.60)**

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

- 5. Resolution re: Approval of the Personnel Report

Ms. Larson moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of December 19, 2011, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

6. Resolution re: Approval of Out-of-District Placements

Mr. Rosenblum moved to approve the following resolutions:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the **attached** Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of December 19, 2011.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

At 8:50 p.m. the Board went into executive session to discuss QSAC

At 8:54 p.m. the Board returned to public session.

7. Resolution re: Approval and Submissions of Amended 2011-2012 New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance and District Performance Review

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, QSAC is the New Jersey Department of Education’s system of accountability which was adopted by the New Jersey Legislature in September, 2005, and

WHEREAS, QSAC provides for the evaluation of all school districts at least every three years in “five key components of district effectiveness” which are: Instruction and programs, personnel, fiscal management, operations management, and governance, and

WHEREAS, QSAC required an evaluation of each district’s “capacity and effectiveness” in each of these five areas, and

WHEREAS, the QSAC comprehensive review involves a performance assessment by a district committee, a Statement of Assurance signed by the Chief School Administrator and approved by the Board of Education, verification by the Executive County Superintendent, review by the Commissioner of Education, and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the submission of the 2011-12 attached Statement of Assurance and District Performance Review, as amended, to the Executive County Superintendent of the New Jersey Department of Education, and

BE IT FINALLY RESOLVED that the Superintendent and the Montclair Board of Education attest to the accuracy of the responses on the Statement of Assurance.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____	_____	_____	_____x_____
Tanya Coke	_____x_____	_____	_____	_____
Robin Kulwin	_____x_____	_____	_____	_____
Leslie Larson	_____x_____	_____	_____	_____
Shelly Lombard	_____x_____	_____	_____	_____
Norman Rosenblum	_____x_____	_____	_____	_____
Deborah Wilson	_____x_____	_____	_____	_____

N. COMMENTS FROM MEMBERS OF THE BOARD

None.

O. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, January 23, 2012 and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Inness Annex, 141 Park Street.

P. ADJOURNMENT

At *9:05 p.m.* *Ms. Coke* moved to adjourn the meeting; seconded by *Ms. Larson* and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan
Board Secretary